Other Shopify Settings

You will want to familiarise yourself with Shopify's settings as early as possible if you aren't already. Getting these right from day one will set you up for success and keep your out of trouble later down the line.

General Settings
These are your:

- Business Details (Corporation details required by your countries tax office)
- Primary Store Contact Details and Primary Store Address
- Order ID format - the code that represents your online sales
- Order Processing settings ("Don't fulfill automatically" is set by default and it is generally not advised to change this)
- On the build of Shopify available at this time this is also where "Store Transfer" settings live if you sell the business to someone else and need to transfer ownership elsewhere. Please keep in touch with ScryPOS before using this setting.

Plan Settings

This is your Shopify Subscription settings. Your plan determines what features and level of usability Shopify enables you to have.

Billing

This is how you pay your Shopify bills. They aren't lenient so be sure to keep this information up to date and to ensure you don't miss any payments. Missed payments can trigger them to restrict visibility to your site until payment is rectified.

Users

This is who can access your Shopify system. By default, if you are looking at these settings you are probably the sole user if you are on a basic plan. If you are on a plan that allows for multiple users they can all start to be created now. For Multi-Level organizations with multiple Shopify user accounts I strongly recommend exploring and configuring Shopify Roles to assign pre-set levels of access to your different users.

Payments

The fun one - this is where Shopify will pay you! This is also where you assign payment providers you want to facilitate through Shopify's checkout. There are hundreds of providers (i.e. PayPal, Afterpay, ZIP Pay, Klarna etc)

Checkout

These are you required and optional checkout fields and how your customers pay.

Shipping and Delivery

Essential for online stores mailing items out to customers this is where you configure your shipping profiles and connect carrier accounts.

Taxes and Duties

Worth spending some time reviewing and understanding this section if you plan to sell in international markets. If you want to sell internationally and need some assistance in configuring these settings it may be worth consulting a tax expert when configuring these.

Sales Channels

At the very least you will want to configure your Online Store sales channel as this is your Shopify website.

Domains

This is where you connect your existing domain name (website address i.e. scrypos.com.au) to Shopify. This will walk you through the process of configuring DNS records within your domain providers control panel or wherever your name servers are located (i,e, if your domain is hosted with Crazy Domains but you are using Microsoft Exchange's nameservers you will need to make DNS changes in Office 365 admin instead of Crazy Domains)

Notifications

You will need to add some CNAME records to your DNS for Shopify's Email domain authentication. This will help reduce the number of events of Shopify generated communications ending up in customers spam/junk folders

Policies

Company policy templates and docs. Worth consulting an expert when setting these us if your company policies are not already written.

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